

Policy Number: N008	Title: Outside Food
Performance Standard:	Original Date: 1/2016 Review Date: 4/2020 AC
USD 418 BOE Policy:	Policy Council Approval/Revision: 1/12/2016 11/2020 BOE Approval: 10/2020

POLICY: Parent/Guardian may bring outside food for meals and/or snacks in cases of severe medical conditions, food allergies or intolerance, or a disability after all related staff has concluded that the program cannot provide meals based on needs.

PROCEDURE:

1. An Outside Food Permission form will be filled out and turned in by parents. The Early Childhood Director, Assistant Director of Health & Safety and Food Service Director will review and sign the form within ten working days if the child is eligible.
2. A Doctor's Release or Meal Modification form will be filled out and signed by a physician or medical provider.
3. Classroom staff and food service staff are notified of changes.
4. In the event that food is not brought to school, the staff will: a). Call the parents to bring food or b). Child will eat the meals served if parents cannot be reached.
5. All other nutrition needs that do not meet guidelines listed, must be approved by the Food Service Director, Early Childhood Director and Health & Safety Coordinator. ,