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| Policy Number: MH 002 | Title: Identifying Students with Potential MH Issues |
| Performance Standard: 1302.45 (a) 1-4 | Original Date: 1/2011 Reviewed: 5/20202 JS |
| USD 418 BOE Policy: | Policy Council Approval/Revision: 06/2018 BOE Approval: 06/2018 |

POLICY:

(a) *Wellness promotion.* To support a program-wide culture that promotes children’s mental health, social and emotional well-being, and overall health, a program must:

- (1) Provide supports for effective classroom management and positive learning environments; supportive teacher practices; and, strategies for supporting children with challenging behaviors and other social, emotional, and mental health concerns;
- (2) Secure mental health consultation services on a schedule of sufficient and consistent frequency to ensure a mental health consultant is available to partner with staff and families in a timely and effective manner;
- (3) Obtain parental consent for mental health consultation services at enrollment; and,
- (4) Build community partnerships to facilitate access to additional mental health resources and services, as needed.

Procedure:

1. The Head Start Teacher during the initial home visit will review McPherson’s approach to mental health and wellness and discuss any concerns the parent may have with their child’s social/emotional development.
2. The Head Start Teacher will assist the parent in completing the ASQ-ASQ SE
3. The Head Start Teacher will turn the ASQ- ASQ SE into the Mental Health Secretary. All parents forms must be handed in after the home visit.
4. The Disability//Mental Health (D/MH) Secretary will tabulate the parents’ scores and enter them into the ASQ/ASQSE spreadsheet and Child Plus. In addition, The D/MH will use a coded monitoring system for tracking purposes.
5. The management team, classroom staff and the Family Advocate meet three times a year to discuss the children and issues that may come up. The October staffing will focus on screenings that are due within the first 45 days. The team may discuss referrals for observations at that time.
7. At the October staff meeting the D/MH Coordinator will discuss with the classroom team if the ASQ-ASQ SE scores in the clinical range.
 - a. If a child is enrolled after that time, the parent ASQ-ASQ must be completed within two weeks from the child’s start date.