

Policy Number: HS 004	Title: Daily Health Check & Injury
Performance Standard: 1302.42 (c)(2)	Original Date: 1/11/07 Review Date: 4/20/2020 AC
USD 418 BOE Policy:	Policy Council Approval/Revision: 1/2018, 5/2020 BOE Approval: 3/2018, 5/2020

POLICY:

A program must implement periodic observations or other appropriate strategies for program staff and parents to identify any new or recurring developmental, medical, oral, or mental health concerns.

PROCEDURE:

All staff will perform observations of children for any health, dental, or developmental concerns. This will be ongoing throughout the day, especially during meal times. Since this process will occur daily, and is ongoing, the staff will be aware of any change. Examples of changes the staff should look for and report are: rash, fever, bruising, swelling, complaints of tooth pain, redness or draining from the eye, itching, coughing, change in skin color, diarrhea, vomiting, change in breathing pattern, etc. If the child presents to the classroom a concern or one is observed throughout the day, those concerns will also be communicated to the school nurse for further evaluation. All concerns will be documented in ChildPlus and communicated to parents either by phone or at pick-up, based on the school nurse's determination. If an injury or accident occurs while at school, children will be taken to the school nurse for observation and treatment. Parents will be contacted by the school nurse. Responsible staff will fill out the district's Injury/Accident Form. Staff will send a copy of the Incident Report to the Early Childhood Office and to the school nurse.