

## Governing Body

<b>Policy Number:</b> Gov 001	<b>Title:</b> Governing Body
<b>Performance Standard:</b> 1301.2	<b>Original Date:</b> 2/2018
	<b>Policy Council Approval/Revision:</b> 1/2018 <b>BOE Approval:</b> 6/2018

**Policy:** (a) Composition. The composition of a governing body must be in accordance with the requirements specified at section 642(c)(1)(B) of the Act, except where specific exceptions are authorized in the case of public entities at section 642(c)(1)(D) of the Act. Agencies must ensure members of the governing body do not have a conflict of interest, pursuant to section 642(c)(1)(C) of the Act.

(b) Duties and responsibilities. (1) The governing body is responsible for activities specified at section 642(c)(1)(E) of the Act.

(2) The governing body must use ongoing monitoring results, data on school readiness goals, other information described in §1302.102, and information described at section 642(d)(2) of the Act to conduct its responsibilities.

(c) Advisory committees. (1) A governing body may establish advisory committees as it deems necessary for effective governance and improvement of the program.

(2) If a governing body establishes an advisory committee to oversee key responsibilities related to program governance, it must:

(i) Establish the structure, communication, and oversight in such a way that the governing body continues to maintain its legal and fiscal responsibility for the Head Start agency; and,

(ii) Notify the responsible HHS official of its intent to establish such an advisory committee.

### **Procedures:**

Policy council must approve the annual HS grant and other grant proposals, financial decisions, approves program development, and approves staff hiring and firing.

Parent representatives must be comprised of parents in the program with 51% serving from Head Start families. 1% Community representatives are selected based on their interest and involvement in children's programs or programs that support families in poverty. Community representatives are selected through voting by policy council parent representatives.

## **Grantee Governing Board**

The Unified School District #418 Board of Education is the governing board. Executive Director. The BOE oversees the general operations of the program.

**Head Start Federal Governance**

The regional office, federal program review, US Department of Health and Human Services and US Congress make decisions and changes to Performance Standards. Legislation affecting the Head Start program is developed and approved by these groups.

**Early Childhood Office Management Team**

The program has a coordinating team that supports the daily operations of the program. Each component has a staff person to oversee specific areas of the program. The Head Start Organization chart is followed for chain of command.