

From: David Brock
Date: 12/4/23
Re: Policy Council Brief

Consent Agenda Items: The following items are in the consent agenda for the Policy Council to vote on.

- Directors Report: Update on items that we are required to report on each month.
- Purchasing Card Statement: Statement of purchases made using Head Start funds from October-November.
- November meeting minutes
- 22-23 Annual Report: The Head Start Act requires every program to make available to the public at least once in each fiscal year a report that provides information about the program. **Data listed in this report is from the 22-23 school year.**

Comments/Attachments

- ACF-PI-OHS-23-04: Notice of Proposed Rulemaking on Supporting the Head Start Workforce and Consistent Quality Programming-Public Comment. Office of Head Start (OHS) is soliciting feedback on proposed changes to standards and will use comments submitted by the public in making decisions for the final rule. Proposed revisions to standards would provide clear federal requirements for:
 - Wages and Benefits to support the Head Start workforce
 - Better integration of mental health into all levels of Head Start programming
 - Enhanced standards in other service areas to promote quality improvement and clarity of requirements.
- ACF-IM-HS-23-04: Fiscal Year 2024 Monitoring Process for Head Start and Early Head Start Recipients. This information memorandum outlines the Office Of Head Start monitoring process for Fiscal Year 2024. At this time our program has not been notified of any scheduled reviews that would take place in our program during the 23-24 school year. We are still awaiting notice of our follow up review from deficiencies that occurred during the 22-23 school year. The Office of Head Start reserves the right to conduct unannounced reviews at any time.
- Fall 23/24 Child Level Outcome Data: The attached report provides Child Level Outcome data for our program for the Fall. The report also compares our student performance to the National Normative Sample.
- CLASS Results: The attached report contains scores from CLASS Assessments that were conducted in September and October. The attached results are the program averages. The Classroom Assessment Scoring System (CLASS) is a system for observing and assessing the



**MCPHERSON AND MARION COUNTY
EARLY CHILDHOOD PROGRAM**

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quality of interactions between teachers and students in preschool classrooms. During five year grant cycles the Office Of Head Start (OHS) typically conducts a CLASS review of programs. We have not received notice of a CLASS review for our program as of yet. There are established thresholds that programs have to meet in order to pass the review. There are quality thresholds and competitive thresholds:

- Quality Thresholds are as follows: 6 for Emotional Support, 6 for Classroom Organization, and 3 for instructional support. If we fall under these scores during a review OHS will provide support for quality improvement.
- Competitive Thresholds are as follows: 5 for Classroom Organization, 5 for Emotional Support, and 2.3 for instructional support. If one or more of these scores falls under the competitive thresholds our program would be designated for competition meaning we would need to re compete for our grant.
- Project/Grant Application: We will review the narrative and have a discussion to inform the narrative that has to be submitted by December 14th.

McPherson/Marion Policy Council Meeting

**Policy Council Agenda
December 4, 2023
RES Commons
5:00-6:30**

Time	Activity	Action	Notes
5:00	Meal and connection time		Food will be served starting at 5:00. Kids are welcome to eat with their families and then go back to child care when they are done.
5:30	1. Begin the meeting		We will start the meeting portion at 5:30
	2. Corrections and Additions to Agenda	Vote	We will need to take action on the agenda
	2. Approval of Consent Agenda Items (lettered below)	Vote	We will need to take action on consent agenda items
	A. Directors Report		
	B. Purchasing Card Statement		
	C. Minutes of November meeting		
	D. Annual Report 22-23		
5:55	3. New Business		
	A. Program Instruction: ACF-PI-OHS-23-04 Notice of Proposed Rulemaking on Supporting the Head Start Workforce and Consistent Quality Programming-Public Comment Period		Training/Information Sharing
	B. Information Memorandum: ACF-IM-HS-23-04: Fiscal Year 2024 Monitoring Process for Head Start and Early Head Start Recipients		Training/Information Sharing
	C. Fall Child Level Outcome Data		Information Sharing
	D. CLASS Data		Information Sharing

	E. Project/Grant Application	Vote	Discussion to make a decision
	4. Items for next meeting <ul style="list-style-type: none"> ● Policy Council Member Items? 		
6:30	4. Adjournment		

From: David Brock
Date: 12/4/23
Re: Directors Report

Enrollment as of 11/30/23:

	Head Start	Dual	SPED	State Pre-K	Community	Total
EES 3	3	0	3	3	0	9
EES 4	4	1	2	4	3	14
LES Rank	3	1	4	4	3	15
LES Kramer	11	0	2	2	1	16
RES 3	5	5	1	2	1	14
RES 4	7	3	2	2	0	14
RES 3/4	6	3	3	3	0	15
WES 3	5	2	0	7	0	14
WES 4	4	1	3	5	0	13
HES AM*	4	1	0	0	0	13
HES PM*	1	2	0	0	0	10
HES F.D.*	7	2	1	0	0	15
MES AM	7	1	2	0	3	13
MES PM	12	2	0	0	2	16
Total	79	24	23	32	13	190

* Currently we have 104 out of 115 Head Start slots filled. Head Start is aware of the challenges that all Head Start programs are currently facing and are just asking that we document our enrollment. We will continue our recruitment efforts, however we will not be penalized if we do not fill our 115 Head Start Slots.

*If students qualify for Head Start they also qualify for state pre-k.

Attendance Rates ending 11/30/23:

Head Start requires that average daily attendance is at 85% monthly.

- Average Daily Attendance for Head Start Students only was 92%
- Average Daily Attendance for all students in the program was 93%

Wait List as of 11/30/23

There are currently 13 students on a waitlist for the program. While not all of our classrooms are full we do need to leave a certain amount of slots open as we currently still need to fill 11 head start slots to meet our Head Start funded enrollment of 115.

Funding	3 Year Old	4 Year Old
Head Start	0	0
State Pre-K	1	1
Community	7	3
Out of District	1	0

Health Requirements 45/90 Day 11/30/23:

We are required to conduct Hearing and Vision Screenings within the 1st 45 days of students attending class. Physical and Dental examinations along with Immunizations on all students should be completed within 90 days of students attending class.

45 Day Hearing and Vision Screenings	Head Start: 98% All: 98%
90 Day Physical and Dental Exams	Head Start: 59% All: 58%
90 Day Immunizations	Head Start: 93% All: 93%

Budget Report: 11/30/23

Head Start Funding for this year is as follows:

Total Budget	\$1,487,245.87
Amount Spent So Far	\$374,968.69
Percent Used	25%

Personnel Changes:

Resignations/Retirement:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Terry Bernal	EES Pre-K Floating Instructional Aide	11/16/23
Sarah Chaires	Family and Community Services Coordinator	11/10/23

Transfers:

<u>Name</u>	<u>Position</u>	<u>Effective</u>

New Hires:

<u>Name</u>	<u>Position</u>	<u>Effective</u>

Posting Account #	Name	Trans. Date	Merchant	Amount	Trans. Total	Notes
52-01000-619-000-5300	Heidi Law	10/25/2023	Walmart	\$28.01	\$50.92	Classroom learning trip
52-02580-597-000-8009	Heidi Law	10/25/2023	Walmart	\$4.58		
11-03190-631-000-8000	Heidi Law	10/25/2023	Walmart	\$10.69		
2-30-01000-619-000-8000	Heidi Law	10/25/2023	Walmart	\$7.64		
52-01000-619-000-5300	Heidi Law	11/9/2023	Walmart	\$24.27	\$44.12	Classroom Supplies
52-02580-597-000-8009	Heidi Law	11/9/2023	Walmart	\$3.97		
11-03190-631-000-8000	Heidi Law	11/9/23	Walmart	\$9.27		
2-30-01000-619-000-8000	Heidi Law	11/9/23	Walmart	\$6.61		
52-01000-619-000-8005	Lesli Beery	10/28/23	Walmart	\$12.08	\$15.89	Classroom Supplies
52-02580-597-000-8009	Lesli Beery	10/28/23	Walmart	\$3.81		
52-02210-582-000-8860	Rachel BODen	11/14/23	WPY Kansas Head Start	\$15.00	\$15.00	Workshop
52-03190-631-000-8021	David Brock	10/16/23	Walmart	\$42.09	\$42.09	Student Snacks
52-02580-597-000-8000	David Brock	10/17/23	Casey's	\$30.00	\$30.00	Gas for Family
52-02330-653-000-8000	David Brock	10/22/23	Screen Castify	\$84.00	\$84.00	Subscription
52-02210-582-000-8860	David Brock	10/23/23	Stoney Creek Hotel	\$518.43	\$518.43	Region 7 Conference
52-02210-582-000-8860	David Brock	10/26/23	Stoney Creek Hotel	-\$28.24	-\$28.24	Region 7 Conference
52-02210-584-000-8860	David Brock	10/24/23	Joe's KC BBQ	\$31.90	\$31.90	Conference Meal
52-02210-584-000-8860	David Brock	10/25/23	Los Cabos	\$32.35	\$32.35	Conference Meal
08-01000-689-000-8016	David Brock	10/27/23	Sunny Side Pumpkin Patch	\$100.00	\$100.00	WES Learning Journey
52-02210-582-000-8860	Sarah Chaires	10/12/23	Paypal	\$275.00	\$275.00	Governor's Conference - Williams
52-02210-582-000-8860	Sarah Chaires	10/12/23	Paypal	\$275.00	\$275.00	Governor's Conference - Hecht
52-02580-597-000-8000	Sarah Chaires	11/12/23	Amazon	\$478.26	\$854.03	Christmas Gifts
52-02580-597-000-8009	Sarah Chaires	11/12/23	Amazon	\$51.24		
11-03190-631-000-8000	Sarah Chaires	11/12/23	Amazon	\$204.97		
2-30-02580-597-000-8000	Sarah Chaires	11/12/23	Amazon	\$119.56		
52-02132-619-000-8000	Rachel Dalton	10/15/23	Amazon	\$9.49	\$16.94	Health Supplies
52-02580-597-000-8009	Rachel Dalton	10/15/23	Amazon	\$1.02		
11-03190-631-000-8000	Rachel Dalton	10/15/23	Amazon	\$4.07		
2-30-01000-619-000-8000	Rachel Dalton	10/15/23	Amazon	\$2.36		
52-02132-619-000-8000	Rachel Dalton	10/17/23	Amazon	\$17.65	\$32.09	Health Supplies
52-02580-597-000-8009	Rachel Dalton	10/17/23	Amazon	\$2.89		
11-03190-631-000-8000	Rachel Dalton	10/17/23	Amazon	\$6.74		
2-30-01000-619-000-8000	Rachel Dalton	10/17/23	Amazon	\$4.81		
52-02132-619-000-8000	Rachel Dalton	10/17/23	Amazon	\$13.13	\$23.87	Health Supplies

52-02580-597-000-8009	Rachel Dalton	10/17/23	Amazon	\$2.15	
11-03190-631-000-8000	Rachel Dalton	10/17/23	Amazon	\$5.01	
2-30-01000-619-000-8000	Rachel Dalton	10/17/23	Amazon	\$3.58	
52-02132-619-000-8000	Rachel Dalton	11/5/23	Amazon	\$48.88	\$87.29 Health Supplies
52-02580-597-000-8009	Rachel Dalton	11/5/23	Amazon	\$5.24	
11-03190-631-000-8000	Rachel Dalton	11/5/23	Amazon	\$20.95	
2-30-01000-619-000-8000	Rachel Dalton	11/5/23	Amazon	\$12.22	
52-02132-619-000-8000	Rachel Dalton	11/12/23	Amazon	\$41.28	\$73.72 Health Supplies
52-02580-597-000-8009	Rachel Dalton	11/12/23	Amazon	\$4.42	
11-03190-631-000-8000	Rachel Dalton	11/12/23	Amazon	\$17.69	
2-30-01000-619-000-8000	Rachel Dalton	11/12/23	Amazon	\$10.33	
52-02132-619-000-8000	Rachel Dalton	11/12/23	Amazon	\$31.34	\$55.97 Health Supplies
52-02580-597-000-8009	Rachel Dalton	11/12/23	Amazon	\$3.36	
11-03190-631-000-8000	Rachel Dalton	11/12/23	Amazon	\$13.43	
2-30-01000-619-000-8000	Rachel Dalton	11/12/23	Amazon	\$7.84	
52-02132-619-000-8000	Rachel Dalton	11/13/23	Amazon	\$69.50	\$124.11 Health Supplies
52-02580-597-000-8009	Rachel Dalton	11/13/23	Amazon	\$7.45	
11-03190-631-000-8000	Rachel Dalton	11/13/23	Amazon	\$29.79	
2-30-01000-619-000-8000	Rachel Dalton	11/13/23	Amazon	\$17.37	
52-02330-613-000-8000	ECO	11/5/23	Amazon	\$115.96	\$115.96 Office Supplies
52-02330-613-000-8000	ECO	11/5/23	Amazon	\$12.95	\$12.95 Office Supplies
52-02330-613-000-8000	ECO	11/3/23	Amazon	\$86.39	\$86.39 Office Supplies
52-02330-613-000-8000	ECO	11/9/23	Amazon	-\$86.39	-\$86.39 Office Supplies
52-02330-613-000-8000	ECO	11/7/23	Amazon	\$88.54	\$88.54 Office Supplies
52-02330-613-000-8000	ECO	11/3/23	Amazon	\$19.74	\$19.74 Office Supplies
52-02330-613-000-8000	ECO	11/12/23	Amazon	\$46.97	\$46.97 Office Supplies
52-02330-613-000-8000	ECO	11/3/23	Amazon	\$107.99	\$107.99 Office Supplies
52-02330-613-000-8000	ECO	10/16/23	Amazon	\$44.00	\$44.00 Office Supplies
52-02330-613-000-8000	ECO	11/1/23	Amazon	\$62.66	\$62.66 Office Supplies
52-02330-689-000-8008	ECO	10/19/23	Nooks and Crannies	\$66.00	\$66.00 Staff Appreciation
52-02210-582-000-8860	ECO	10/17/23	Kindle Svcs	\$49.01	\$49.01 Training Book
52-02210-582-000-8860	ECO	11/5/23	Prime Video	\$3.59	\$3.59 ABC Training Video
52-02580-597-000-8000	ECO	10/28/23	Amazon	\$22.98	\$41.03 Christmas Gifts
52-02580-597-000-8009	ECO	10/28/23	Amazon	\$2.46	
11-03190-631-000-8000	ECO	10/28/23	Amazon	\$9.85	
2-30-02580-597-000-8000	ECO	10/28/23	Amazon	\$5.74	

52-02580-597-000-8000	ECO	11/7/23	Amazon	\$24.19	\$43.19	Lunch Bag Family Supplies
52-02580-597-000-8009	ECO	11/7/23	Amazon	\$2.59		
11-03190-631-000-8000	ECO	11/7/23	Amazon	\$10.37		
2-30-02580-597-000-8000	ECO	11/7/23	Amazon	\$6.04		
52-02580-597-000-8000	ECO	11/2/23	Amazon	\$50.91	\$90.91	Lunch Bag Family Supplies
52-02580-597-000-8009	ECO	11/2/23	Amazon	\$5.45		
11-03190-631-000-8000	ECO	11/2/23	Amazon	\$21.82		
2-30-02580-597-000-8000	ECO	11/2/23	Amazon	\$12.73		
52-02580-597-000-8000	ECO	11/9/23	Amazon	\$58.51	\$104.48	Christmas Gifts
52-02580-597-000-8009	ECO	11/9/23	Amazon	\$6.27		
11-03190-631-000-8000	ECO	11/9	Amazon	\$25.08		
2-30-02580-597-000-8000	ECO	11/9/23	Amazon	\$14.62		
52-02580-597-000-8000	ECO	11/9/23	Amazon	\$36.79	\$65.69	Family Bags
52-02580-597-000-8009	ECO	11/9/23	Amazon	\$3.94		
11-03190-631-000-8000	ECO	11/9	Amazon	\$15.77		
2-30-02580-597-000-8000	ECO	11/9/23	Amazon	\$9.20		
52-02580-597-000-8000	ECO	10/27/23	Amazon	\$32.83	\$58.62	Family Bags
52-02580-597-000-8009	ECO	10/27/23	Amazon	\$3.52		
11-03190-631-000-8000	ECO	10/27	Amazon	\$14.07		
2-30-02580-597-000-8000	ECO	10/27/23	Amazon	\$8.20		
52-02580-597-000-8000	ECO	10/27/23	Amazon	\$95.38	\$170.32	Family Bags
52-02580-597-000-8009	ECO	10/27/23	Amazon	\$10.22		
11-03190-631-000-8000	ECO	10/27	Amazon	\$40.88		
2-30-02580-597-000-8000	ECO	10/27/23	Amazon	\$23.83		
2000 Danica Fitzmorriss		11/4/23	National Fastpitch Coach	\$149.00	\$149.00	Coaches Training
2000 Danica Fitzmorriss		11/4/23	National Fastpitch Coach	\$149.00	\$149.00	Coaches Training
2000 Danica Fitzmorriss		11/4/23	National Fastpitch Coach	\$149.00	\$149.00	Coaches Training
2000 Danica Fitzmorriss		11/4/23	National Fastpitch Coach	\$149.00	\$149.00	Coaches Training
2000 Danica Fitzmorriss		11/4/23	National Fastpitch Coach	\$149.00	\$149.00	Coaches Training
2509 Danica Fitzmorriss		11/9/23	Walmart	\$49.88	\$49.88	Team Snacks
2509 Danica Fitzmorriss		11/2/23	Sams Club	\$96.05	\$96.05	Team Snacks
52-02580-619-000-8000	Alicia Hecht	11/5/23	Dillon's	\$38.48	\$38.48	Policy Council Meal
52-02580-597-000-8000	Alicia Hecht	11/5/23	Walmart	\$89.98	\$89.98	HS Family Carseat
52-02580-597-000-8000	Alicia Hecht	11/8/23	Oriental Trading	\$72.79	\$129.98	Program Gifts
52-02580-597-000-8009	Alicia Hecht	11/8/23	Oriental Trading	\$7.80		
11-03190-631-000-8000	Alicia Hecht	11/8/23	Oriental Trading	\$31.20		

2-30-02580-597-000-8000	Alicia Hecht	11/8/23	Oriental Trading	\$18.19	
52-02580-597-000-8000	Alicia Hecht	10/16/23	Dillon's	\$67.20	\$120.00 Program Pumpkins
52-02580-597-000-8009	Alicia Hecht	10/16/23	Dillon's	\$7.20	
11-03190-631-000-8000	Alicia Hecht	10/16/23	Dillon's	\$28.80	
2-30-02580-597-000-8000	Alicia Hecht	10/16/23	Dillon's	\$16.80	
52-02580-597-000-8000	Alicia Hecht	10/23/23	Dillon's	\$30.34	\$54.18 Fatherhood Event Snacks
52-02580-597-000-8009	Alicia Hecht	10/23/23	Dillon's	\$3.25	
11-03190-631-000-8000	Alicia Hecht	10/23/23	Dillon's	\$13.00	
2-30-02580-597-000-8000	Alicia Hecht	10/23/23	Dillon's	\$7.59	
52-02580-597-000-8000	Alicia Hecht	10/23/23	Walmart	\$21.85	\$39.02 Fatherhood Event Supplies
52-02580-597-000-8009	Alicia Hecht	10/23/23	Walmart	\$2.34	
11-03190-631-000-8000	Alicia Hecht	10/23/23	Walmart	\$9.36	
2-30-02580-597-000-8000	Alicia Hecht	10/23/23	Walmart	\$5.47	
52-02210-582-000-8860	Alicia Hecht	10/18/23	Hyatt Regency	\$8.00	\$8.00 Parking
52-02210-582-000-8860	Alicia Hecht	10/19/23	Hyatt Regency	\$14.00	\$14.00 Parking
52-02580-597-000-8000	Alicia Hecht	10/14/23	Oriental Trading	\$41.33	\$73.81 Family Recruitment
52-02580-597-000-8009	Alicia Hecht	10/14/23	Oriental Trading	\$4.43	
11-03190-631-000-8000	Alicia Hecht	10/14/23	Oriental Trading	\$17.71	
2-30-02580-597-000-8000	Alicia Hecht	10/14/23	Oriental Trading	\$10.34	
52-02580-597-000-8000	Alicia Hecht	10/16/23	Walmart	\$27.90	\$49.82 Family Recruitment
52-02580-597-000-8009	Alicia Hecht	10/16/23	Walmart	\$2.99	
11-03190-631-000-8000	Alicia Hecht	10/16/23	Walmart	\$11.96	
2-30-02580-597-000-8000	Alicia Hecht	10/16/23	Walmart	\$6.97	
52-02580-597-000-8000	Alex Williams	10/31/23	Casey's	\$40.00	\$40.00 Gas for HS Family
52-01000-619-000-6400	Morgan Sechler	10/24/23	Walmart	\$11.07	\$19.76 Classroom Supplies
52-02580-597-000-8009	Morgan Sechler	10/24/23	Walmart	\$1.19	
11-03190-631-000-8000	Morgan Sechler	10/24/23	Walmart	\$4.74	
2-30-01000-619-000-8000	Morgan Sechler	10/24/23	Walmart	\$2.76	
08-01000-689-000-8016	Adrianna Stucky	10/18/23	Sunny Side Pumpkin Patch	\$132.00	\$132.00 Learning Journey
08-01000-689-000-8016	Angie McDonald	10/18/23	Sunny Side Pumpkin Patch	\$39.00	\$39.00 Learning Journey
52-01000-619-000-7300	Angie McDonald	10/25/23	Michaels	\$28.52	\$50.93 Classroom Supplies
52-02580-597-000-8009	Angie McDonald	10/25/23	Michaels	\$3.06	
11-03190-631-000-8000	Angie McDonald	10/25/23	Michaels	\$12.22	
2-30-01000-619-000-8000	Angie McDonald	10/25/23	Michaels	\$7.13	
52-01000-619-000-7300	Angie McDonald	10/26/23	Walmart	\$30.60	\$54.64 Classroom Supplies
52-02580-597-000-8009	Angie McDonald	10/26/23	Walmart	\$3.28	

11-03190-631-000-8000	Angie McDonald	10/26/23	Walmart	\$13.11
2-30-01000-619-000-8000	Angie McDonald	10/26/23	Walmart	\$7.65
TOTAL				\$5,790.66
52-02330-613-019-8000	0.00			
52-02330-613-000-8000	498.81			
52-02132-619-000-8000	231.27			
52-02580-597-000-8000	1,221.24			
52-02210-584-000-8860	64.25			
52-01000-619-000-8000	0.00			
52-01000-619-000-7400	0.00			
52-02580-597-000-8009	160.12			
11-03190-631-000-8000	602.55			
52-01000-619-000-7300	59.12			
52-01000-619-000-5301	0.00			\$0.00
52-01000-619-000-4300	0.00			\$5,790.66
52-02720-626-000-8000	0.00			
52-01000-619-000-4400	0.00			
52-01000-619-000-5400	0.00			
52-01000-619-000-8005	12.08			
52-02330-531-000-8000	0.00			
52-02210-619-000-8860	0.00			
52-01000-619-051-8000	0.00			
52-01000-736-000-8000	0.00			
52-01000-619-000-5300	0.00			
52-02210-582-000-8860	1,129.79			
78-01000-320-000-3000	0.00			
52-01000-619-000-6400	11.07			
2-30-02580-597-000-8000	265.28			
52-02330-810-000-8000	0.00			
2-30-01000-619-000-8000	90.30			
08-01000-689-000-8016	271.00			
52-02330-653-000-8000	84.00			

52-03190-631-000-8023		0.00				
52-01000-619-000-6300		0.00				
52-02330-689-000-8008		66.00				
52-02580-597-019-8000		0.00				
52-00210-584-000-8860		0.00				
52-01000-653-000-8000		0.00				
52-02330-582-019-8009		0.00				
52-01000-619-000-5300		52.28				
52-01000-619-000-8009		0.00				
	2000	745.00				
	2509	145.93				
52-02580-619-000-8000		38.48				
52-03190-631-000-8021		42.09				
TOTAL		\$5,790.66				

McPherson/Marion Policy Council Meeting

**Policy Council Agenda
November 3, 2023
RES Commons
5:00-6:30**

Time	Activity	Action	Notes
5:00	Meal and connection time		Food will be served starting at 5:00. Kids are welcome to eat with their families and then go back to child care when they are done.
5:30	1. Begin the meeting		Meeting started at 5:32
	2. Corrections and Additions to Agenda	Vote	Results First- Viktoria Boucher Second-Echo James Yes: 7 No: 0
	2. Approval of Consent Agenda Items (lettered below)	Vote	Results First- Viktoria Boucher Second-Echo James Yes: 7 No: 0
	A. Directors Report		
	B. Purchasing Card Statement		
	C. Minutes of October meeting		
5:55	3. New Business		
	A. Officer Elections a. Chair -Viktoria Boucher b. Co-Chair-Savanna Coleman	Vote	Results: A) First-Jill Larson Second-Echo James Yes-6 No-0 B) First-Echo James Second-Nathan Moore Yes-6 No-0
	B. By-Laws	Vote	Results

			<p>First- Echo James Second- Addie Ehrersman Yes:7 No:0</p>
	C. Follow-Up Review Report		<p>Follow up report was reviewed along with opportunities to ask questions. 4 out of 7 non-compliances were moved to corrected status. Following up with the regional office on two non-compliances. Currently have a Policy Council that represents multiple sites and that was elected.</p> <p>Will have a follow up review later this year to determine if deficiencies have been corrected.</p>
	D. Re-Competition Notice		<p>Shared re-competition notice along with opportunity to ask questions. Reviewed time-line. Application is due on December 14th. Application will be reviewed along with an opportunity for the Policy Council to provide input during our December 4th meeting.</p>
	<p>4. Items for next meeting</p> <ul style="list-style-type: none"> ● Fall Child Level Outcome Data ● Annual Report ● CLASS Data ● Grant Application ● Policy Council Member Items? 		
6:30	4. Adjournment		6:30

McPherson/Marion Early Education

Annual Report 2022-23 School Year



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About the Program:

During the 22-23 School year McPherson /Marion County Head Start program served on average 185 students and families. Throughout the year we served 123 Head Start students and families at various points during the school year. We have capacity to serve 76 Head Start children from 5 school districts in McPherson County. We have capacity to serve 39 children from 2 school districts in Marion County.

School Districts served are:

- | | | |
|--------------------|----------------------|----------------------|
| McPherson USD 418 | Canton Galva USD 419 | Smoky Valley USD 400 |
| Moundridge USD 423 | Inman USD 448 | Marion USD 408 |
| Hillsboro USD 410 | | |

McPherson Marion County Head Start served both 3 & 4 year olds. In McPherson county 3-year-old and 4-year-old students were split into separate classrooms. In Marion county students were in combination classrooms that included a mix of 3 & 4 year olds.

Throughout the 22-23 school year our average enrollment for students that qualify for head start was 104 of our 115 funded slots. During the year Head Start enrollment ranged from 98 students to 109 students. We do keep an active waiting list. We did not have any students who would qualify for Head Start on a waiting list last year.

The Head Start yearly average daily attendance was above the 85% required attendance at 90.69%.

Mission Statement:

We at the McPherson/Marion County Preschool Program are committed to supporting children, families, and staff in a safe, nurturing, and educational environment through quality, comprehensive programming and community relationships.

Classroom Locations:

<p>Roosevelt Elementary</p> <p>800 South Walnut McPherson KS 67460 One 3 yr. old classroom One 4 yr. old classroom One 3 yr/4 yr. old combo classroom</p>	<p>Lincoln Elementary</p> <p>900 North Ash McPherson KS 67460 One 3 yr. old classroom One 4 yr. old classrooms</p>	<p>Eisenhower Elementary</p> <p>301 East Wickersham McPherson KS 67460 One 3 yr. old classroom One 4 yr. old classroom</p>
<p>Washington Elementary</p> <p>128 North Park McPherson KS 67460 One 3 yr. old classroom One 4 yr. old classroom One 3yr/4 yr. old combo classroom</p>	<p>Marion Elementary</p> <p>400 East Lawrence Marion KS 66861 One 3 & 4 yr. old classroom (AM & PM)</p>	<p>Hillsboro Elementary</p> <p>812 East A Hillsboro KS 67460 One 3 & 4 yr. old classroom (AM & PM)</p>

McPherson Early Childhood Programs are a collaborative effort that includes funded programming for economically disadvantaged children, ages 3 to 4, and their families living in McPherson and Marion Counties. Funded programming includes: Head Start, Kansas State Pre-k Program, and Special Education Programs. Tuition Slots are available as well.

To qualify for a Head Start Slot:

- In McPherson County: The family must live within the Smoky Valley USD 400, McPherson USD 418, Canton/Galva USD 419, Moundridge USD 423, or Inman USD 448 school districts
- In Marion County: The family must live within the Hillsboro USD 410 & Marion USD 408 school districts.
- Meet federal income guidelines, and the child must be at least three years old by August 31.

Program Goals:

Goal 1: Emphasize professional development, collaboration, and communication opportunities.

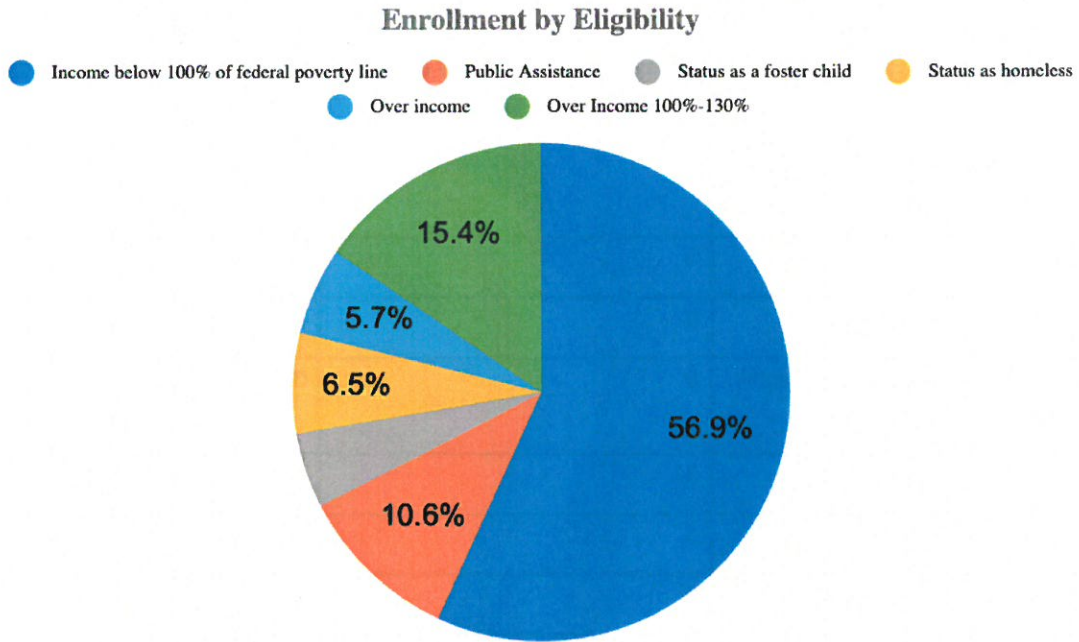
Goal 2: Improve the social/emotional well being of children, families, and staff.

Goal 3: Head Start Staff will play a critical role in helping prepare children and families for school entry.

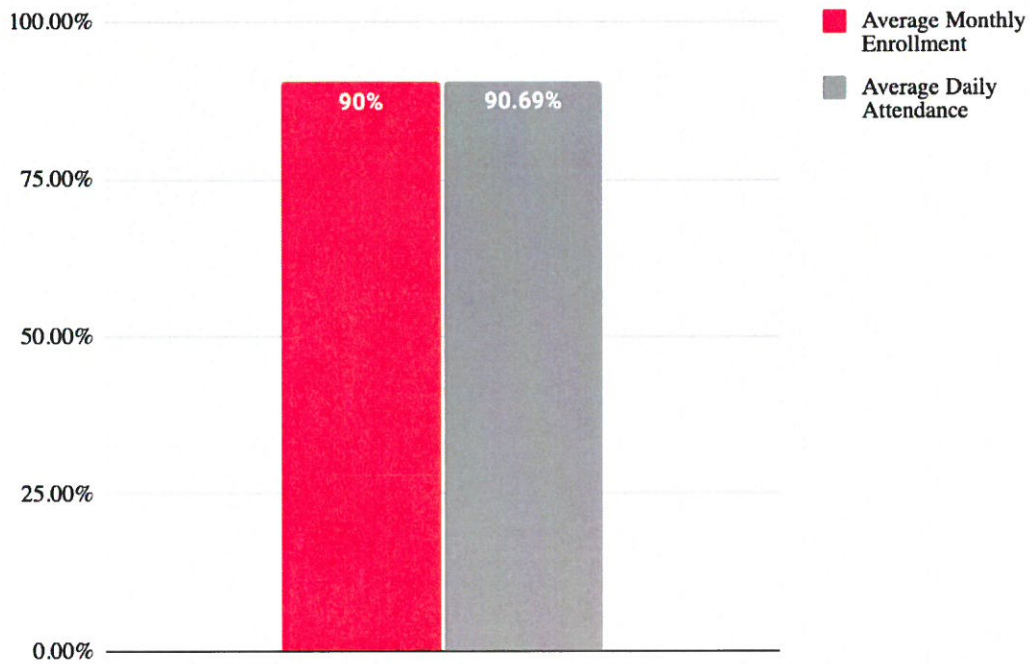
22-23 Head Start Student Demographics (Head Start Only)

Race and Ethnicity	# of HS Children who are Hispanic or Latino origin	# of Children Non-Hispanic or Latino origin
American Indian or Alaska Native	0	0
Asian	0	2
Black or African American	0	2
Native Hawaiian or other Pacific Islander	0	0
White	21	79
Biracial/Multi-racial	8	10
other (Central American)	0	1
Unspecified	0	0

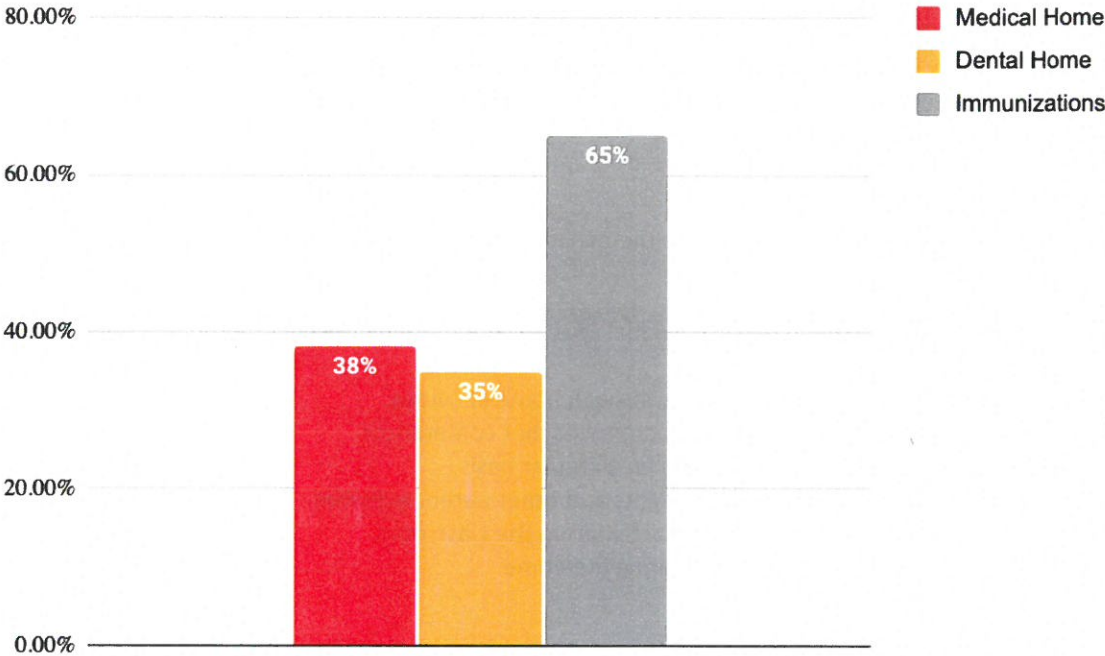
22-23 Enrollment by Eligibility (Head Start Only)



22-23 Enrollment/Attendance (Head Start Only)



22-23 Health Services (Head Start Only)



From Performance Indicator Data:

Medical Home: Children with ongoing source of continuous, accessible health care.

Dental Home: Children with continuous, accessible dental care provided by a dentist.

Immunizations: Children who have been determined by a healthcare professional to be up-to-date on all immunizations appropriate for their age.

Parent Engagement

McPherson/Marion County Head Start Program offers a variety of parent involvement and educational Activities. Family Advocates partner with community partners to provide parents with a variety of engagement activities that provide families with various developmental resources. Various opportunities are provided at a minimum once a month.

Parent Involvement

Parents are encouraged to be involved in their child's education. Parents are given ideas to increase involvement with their children, such as:

- Contributing to their child's individual goal development by the completion of a developmental checklist.
- Participation in the literacy goals through home activities.
- Participating in home visits and parent/teacher conferences.
- Ensuring their child attends class on a regular basis.
- Participating in Family Activity Nights and other parent activities.
- Participating in parent and child activities in the classroom.
- Parents visiting the classroom during mealtime.
- Serving on the Policy Council.
- Assisting with Learning Journeys.
- Working with your children at home on school readiness goals.

School Readiness

The McPherson/Marion County Early Childhood program uses Teaching Strategies Gold as our overall student assessment system for our preschool students.

In addition to the Teaching Strategies Gold, a variety of supplemental screens and assessments are utilized, including:

- Ages and Stages Questionnaire (ASQ 3)
- Ages and Stages Questionnaire-Social-Emotional (ASQ-SE 2)
- Classroom Assessment Scoring System (CLASS)
- Hearing Screenings
- Vision Screenings

School Readiness Program Goals

The initial goal establishment was compiled utilizing alignments of Kansas Early Learning Standards, Head Start Development and Early Learning Framework, and Creative Curriculum/Teaching Strategies. Staff was instrumental in reviewing the correlations of the documents and considering the needs for successful transition to the USD Kindergarten classrooms.

The following goals for the program were established:

Approaches to Learning

- Children will demonstrate their ability to express themselves through engaging with others.

- Children will show an interest in varied topics and activities, an eagerness to learn creativity, and independence in their interactions with activities and materials.

Social & Emotional Development:

- Children will demonstrate an increasing ability to manage their own emotions and behaviors by engaging with peers and adults by developing a sense of self, and show confidence in their abilities to form relationships.
- Children will engage in positive adult-child relationships and interactions.

Language and Literacy:

- Children will demonstrate receptive and expressive language skills and communication strategies in their home language(s).
- Children will identify and discriminate the sounds within words as separate from the word itself.
- Children will use and understand print as a meaningful and organized symbolic system of communication by demonstrating how print works through engagement with stories and books.

Perceptual, Motor and Physical:

- Children will demonstrate control of large muscles for movement, navigation, and balance.
- Children will demonstrate control of small muscles for such purposes as using utensils, self-care, building, writing, and manipulation.
- Children will identify and practice healthy and safe habits.

Cognition:

- Children will use math regularly and in everyday routines to count, compare, relate, identify patterns, and problem solve.
- Children will use observation and manipulation, asking questions, making predictions, and developing hypotheses to gain a better understanding of information and activities in their surroundings to solve problems and use their senses to investigate their environment.
- Children will demonstrate understanding of one's relationship to family and community, roles in family and community, and respect for diversity.

Dual Language Development:

- Children will improve their ability to comprehend or understand the English language.
- Children will improve in speaking and using language in many ways.
- Children will demonstrate understanding and respond to books, storytelling, and songs presented in English

Creative Arts:

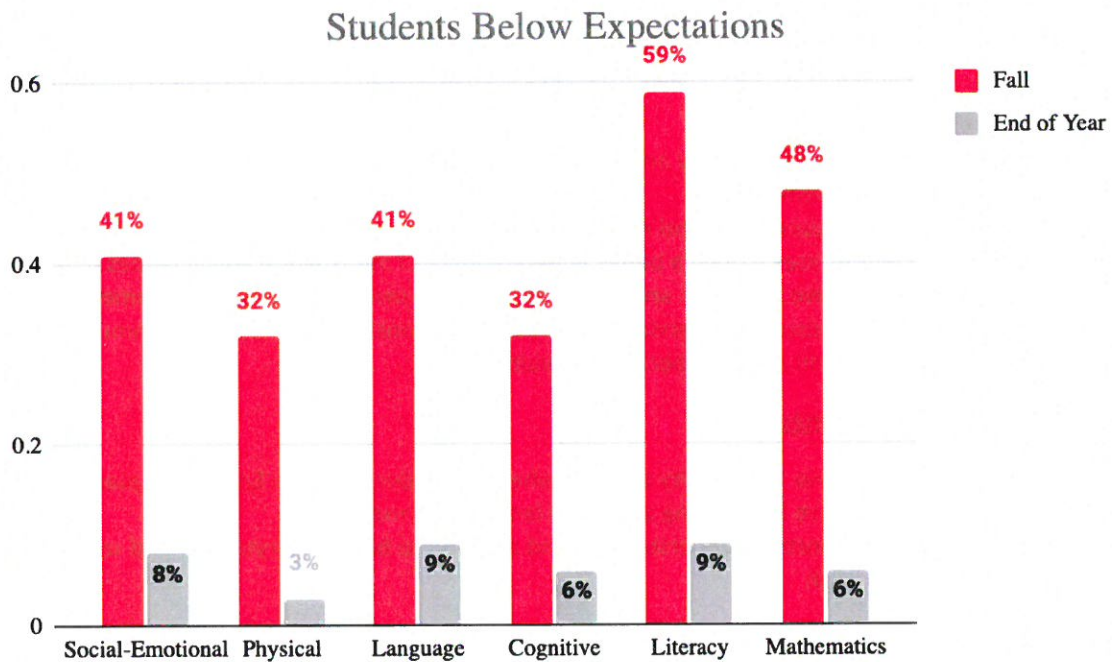
- Children will use voice and instruments to create sounds.
- Children will use the body to move to music and express ones-self.
- Children will use a range of media and materials to create drawings, pictures, or other objects.
- Children will use portrayal of events, characters, or stories through acting and using props and language.

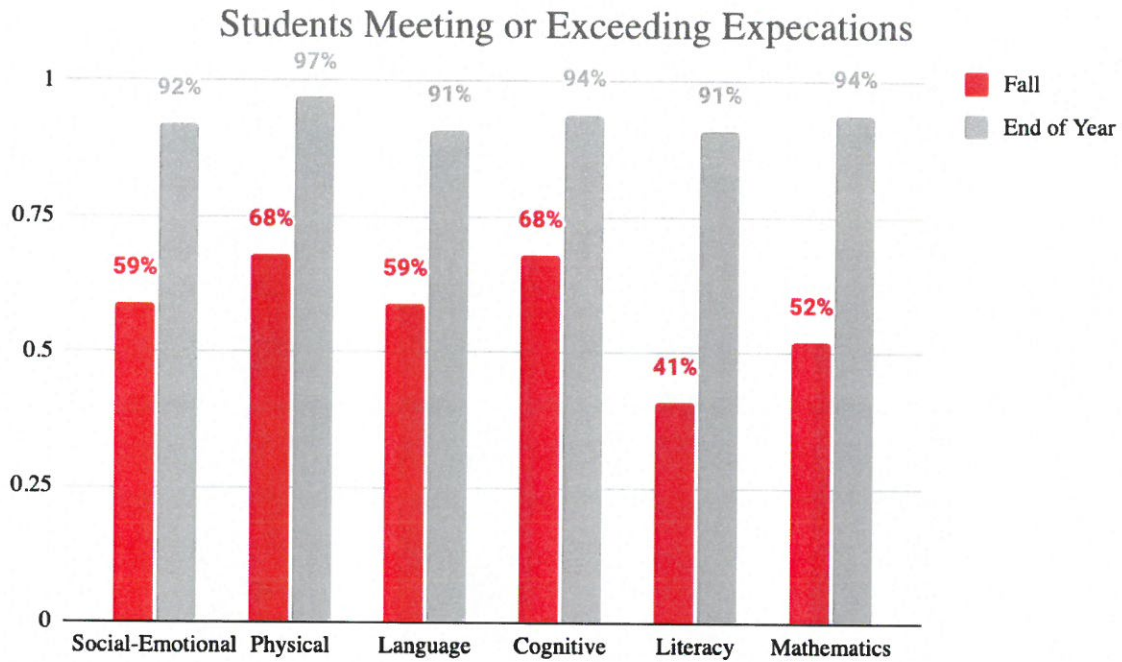
22-23 Teaching Strategies Gold Results

Children’s progress is assessed on an ongoing basis; this information is used for lesson planning for groups of children and to individualize activities for each child. Data is used to track child growth and development and guide lessons so children are prepared for kindergarten. Data is collected in each area throughout the year. Data was analyzed three times throughout the year during the 22-23 school year. The data is used to determine if students are below, meeting, or exceeding expectations. The Fall benchmark period looks at data from the start of the school year to the end of the 1st quarter. The Winter benchmark period looks at data from the start of the 2nd quarter to the end of the third quarter, and the spring benchmark period looks at data from the start of the fourth quarter to the end of the fourth quarter.

There are two related charts below. The first chart shows the percentage of students that fell below expectations in each of the domains in the fall and spring. The second chart shows the percentage of students who met or exceeded expectations in the fall and spring.

As you can see in the chart above from the fall to the spring we had a significant drop in students that fell below expectations. Data includes all students enrolled in our program during the 22-23 school year regardless of funding sources.



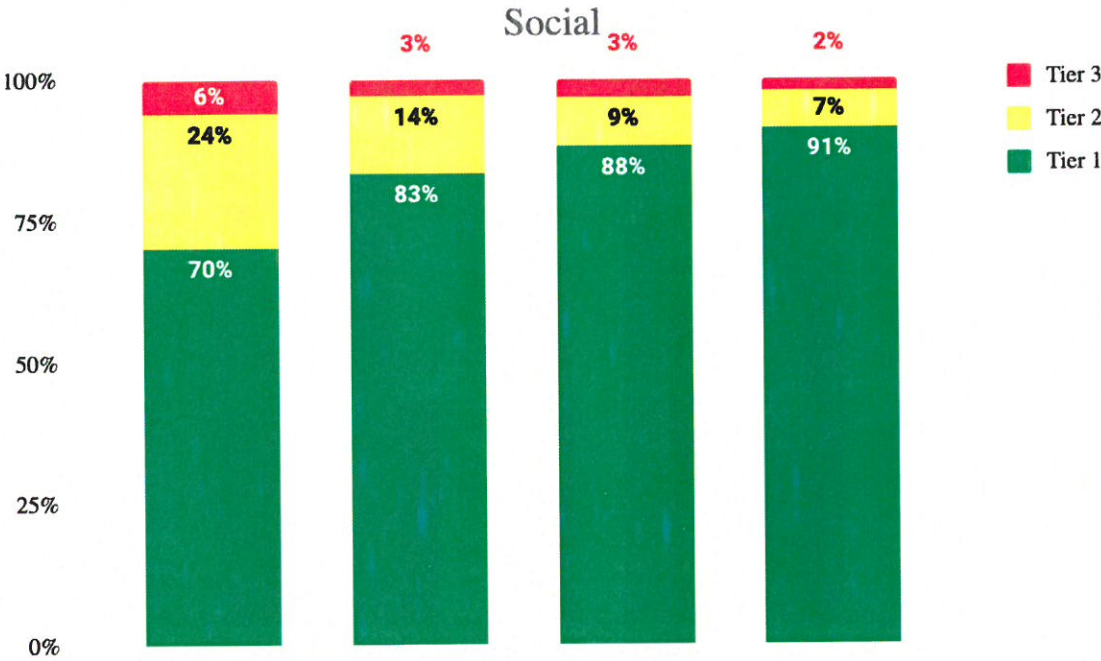


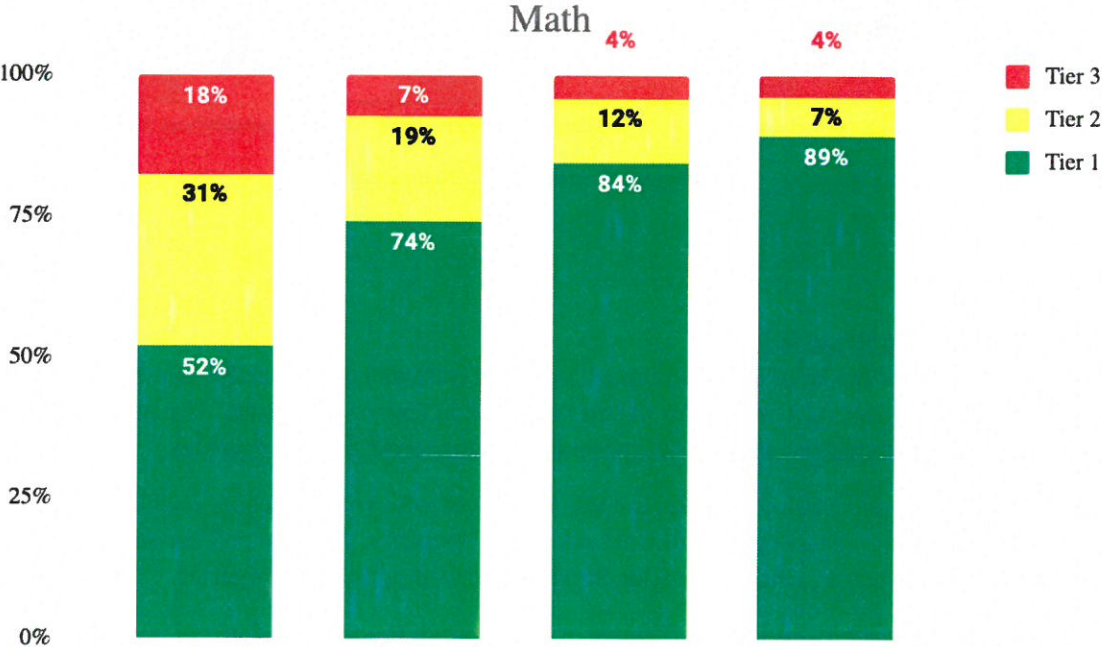
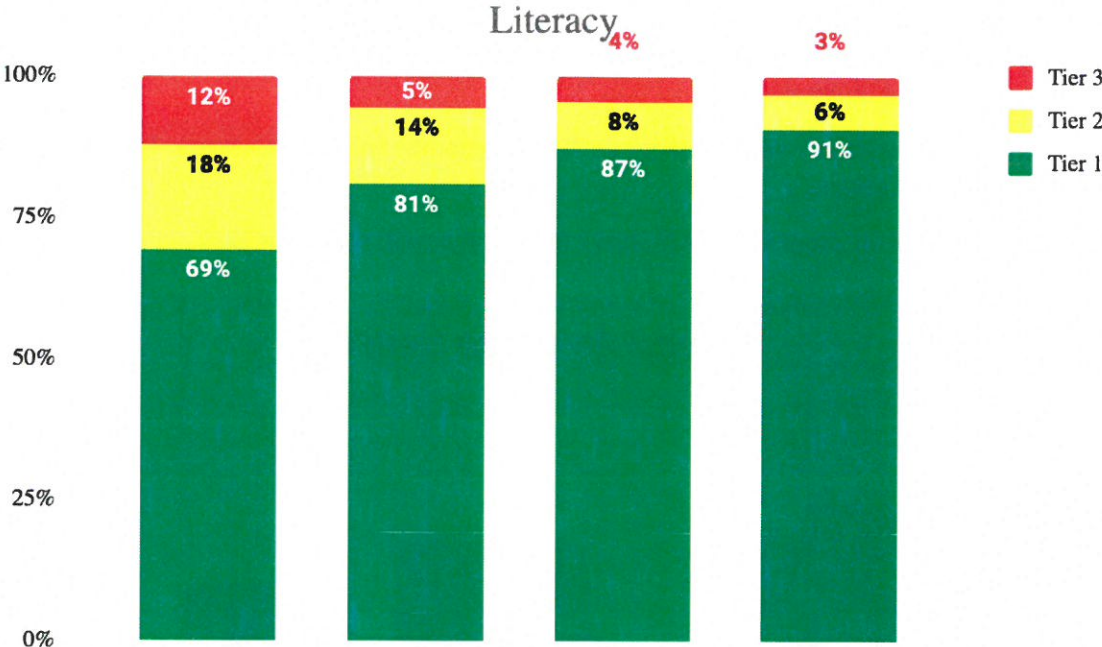
This chart indicates that from the fall to the spring we had a significant increase of students that met or exceeded expectations from the start of the year to the end of the year.

22-23 Tiered Data

During the 20-21 school year in working with the Kansas Technical Assistance System Network (TASN) and the Kansas Multi-Tiered Systems of Support team our program began looking at our data to determine what percentage of our students were Tier 1, Tier 2, and Tier 3 in Social-Emotional, Literacy, and Math Development. By looking at data through this lens we are able to determine how many students might benefit from supplemental support (small group, targeted intervention, etc) and how many students might need intensive intervention and support. During the 21-22 school year we continued to look at Tiered Data and added an additional check-point period during the winter.

The graphs below show our tiered data in the developmental areas of social-emotional, literacy, and math from the fall, winter, spring, and end of year for the 22-23 school year. Data includes all students enrolled in our program regardless of funding sources.



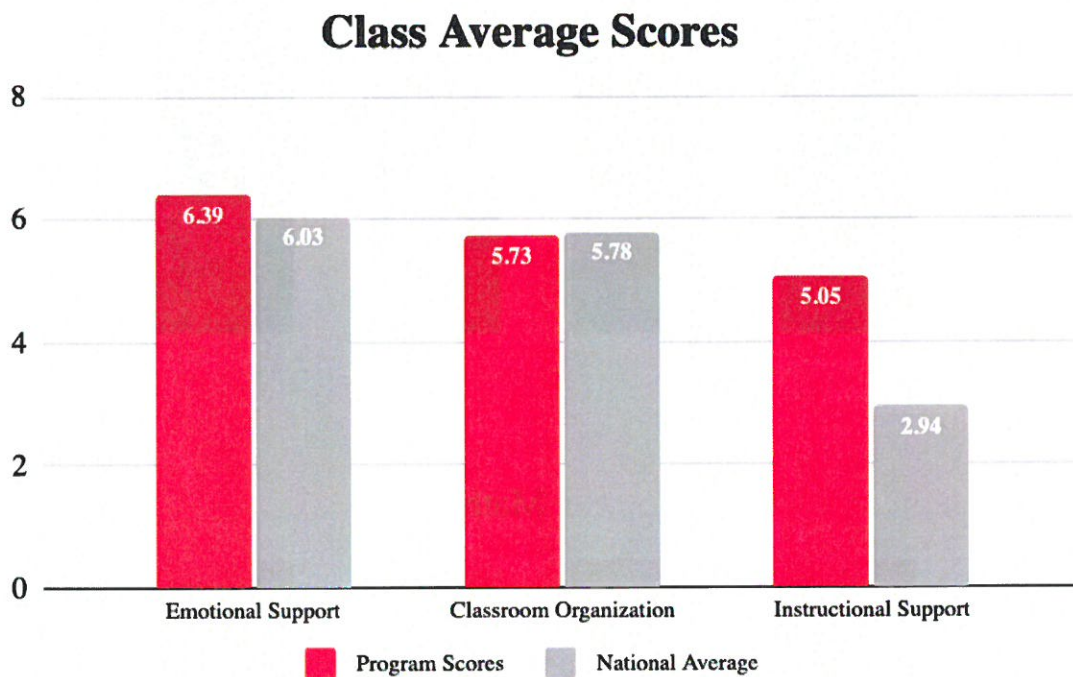


CLASS Results

The class is an observation instrument developed to assess classroom quality in preschools. The CLASS dimensions are based solely on interactions between teachers and students in classrooms. Emotional Support, Classroom Organization, and Instructional Support have been identified as the area’s most likely to influence academic outcomes.

Our program assesses classrooms and targets efforts for improved academic success. Each item is rated in between one and seven.

This chart compares the program's CLASS scores to the National Averages for 2020.



Transition to Kindergarten

The process used for the smooth transitions of preschool children into successful, family-friendly kindergarten placements is a priority for McPherson/Marion County Head Start. The purpose is to meet the diverse needs of children and families, programs, professionals and philosophies.

In both McPherson and Marion counties children are served with an inclusionary philosophy. Meetings between sending, and receiving educational teams occur regularly. Children and families become familiar with the principal, school counselor, librarian and staff prior to kindergarten.

In addition, families are invited and participate in kindergarten round up and school functions with grades K-5.

2023-24 Grant Proposed Budget

The McPherson Unified School District 418 program braids funding from several sources. The Head Start budget for the 2023-24 school year is \$1,413,069. All federal programs require a 20% match. This will be in the amount of \$353,313. In addition we have \$75,886.33 still available from American Rescue Plan funds that were received in March of 2021. In April 2023 we were approved for a low cost extension to be able to utilize the ARP funds until March 31, 2024.

The district conducts an annual audit as required by the State Department of Education and follows general accounting procedures. Audit deficiencies must be addressed and corrective measures taken if necessary. The last audit reported no deficiencies in internal control or financial reporting.

2023-24 Grant Proposed Budget

	Grant Costs	Non-Federal Share
A. Personnel	\$971,976.79	\$344,149.06
B. Fringe Benefits	\$297,573.89	\$9,163.94
C. Travel	\$3,274.66	\$0.00
D. Equipment	\$0.00	\$0.00
E. Supplies	\$40,412.11	\$0.00
F. Contractual	\$61,709.88	\$0.00
G. Construction	\$0.00	\$0.00
H. Other	\$38,121.68	\$0.00
Grant Totals	\$1,413,069	\$353,313

Results of Monitoring Review

During the week of October 3rd of 2022 a Focus Area 2 review was conducted in our program. Based on the information gathered during the review, our Head Start program was found to be out of compliance with seven applicable Head Start Program Performance standards, laws, regulations, and policy requirements. Our program was given 120 days following the receipt of the report to correct non-compliances identified.

A follow up review was conducted the week of May 15, 2023 to determine if non-compliances had been corrected. Based on the information gathered during the review it was determined that four of the non-compliances were corrected. Three of the non-compliances were moved to deficiencies.

We are contesting two of the deficiencies. We have 180 days from the time we received the report to correct deficiencies identified.

Due to our program receiving two deficiencies in a five year time period we received a notice of competition status. Our re-competition grant application is due December 14, 2023.